

No.DIC/1957/2022-EC1

Directorate of Industries and Commerce  
Thiruvananthapuram.  
Dated : 20/04/2022

**CIRCULAR**

Sub: Industries –Establishment-JDC Course commencing from June 2022  
willingness of Departmental Candidates- called for reg.

Ref: 1)Letter.No.TR(1)92/2022(2) Dated 04.04.2022 from the Addl.  
Registrar of Co-Operative Societies/ Secretary, State Co-Operative  
Union, Thiruvananthapuram.  
2)Circular No. EC1/23163/2013, Dated 23.04.2015 of the Director of  
Industries and Commerce, Thiruvananthapuram.

As per the reference read 1<sup>st</sup> above, the Additional Registrar/Secretary,  
State Co-Operative Union, Thiruvananthapuram has informed that the next session  
of Junior Diploma Course (JDC) will commence from June 2022 in the following  
training centres.

(i) Thiruvananthapuram, (ii) Kottayam, (iii) Thrissur, (iv) Palakkad, (v)  
Kozhikkode, (vi) Kottarakkara, (vii) Kannur, (viii) Cherthala, (ix) Wayanad (x)  
Kasargod (Munnad), (xi) Kottayam (Pala), (xii) Idukki (Nedumkandam), (xiii)  
Pathanamthitta (Aranmula), (xiv) Ernakulam (North Paravoor), (iv) Malappuram  
(Tirur), (xvi) Kannur (Thalassery).

The willingness of the Senior Clerks/ Clerks/UD Typists/LD Typist-  
Clerks working under your control may be obtained for deputation to the course  
in the Annexure-1 (Enclosed) and forwarded to this office on or before  
**03.05.2022** on the basis of the circular 2<sup>nd</sup> cited. **Incomplete applications will  
not be entertained.** All Controlling Officers are directed to obtain the willingness  
of those eligible incumbents working in your jurisdiction. If no application is  
received within the stipulated time, it will be presumed that the persons working  
under your control are not willing to be deputed for the above training.

**All Controlling officers are directed to obtain and forward an affidavit from  
the incumbents willing to be deputed for the JDC training stating that they  
should opt Kerala Industries Subordinate Service only on the basis of the  
circular 2nd cited.**

The selection of the candidates for deputation for training is made according  
to their seniority in the respective cadres. The candidates must have passed the  
Account Test (Lower/Higher ) and Manual of Office Procedure (MOP). In the  
absence of qualified hands the candidates otherwise eligible will be considered.

The persons selected are liable for undergoing training and they will not be  
permitted to withdraw their nomination. The selected candidates will be relieved  
for training only after executing a bond in stamp paper worth Rs.500/- in favour of

Government to the effect that they will serve the Industries Department in the Kerala Industries Subordinates Service cadre after the training.

At the time of admission the selected candidates must remit an amount of Rs.6330/- towards the fee at the training centre concerned.

**This circular will be published in the official website ([www.industry.kerala.gov.in](http://www.industry.kerala.gov.in)) of Industries Directorate. No separate copies of this circular forwarded to incumbents concerned and controlling officers download the same from the official website.**

**RADHAKRISHNAN P**

സിനിയർ അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർ  
For Director of Industries and Commerce

To

- 1) The Director of Handlooms and Textiles, Thiruvananthapuram.
- 2) The Director of Coir Development, Thiruvananthapuram.
- 3) All GMs/POCs/ADIOs
- 4) The Deputy Director CFSC, Changanasseri, Manjeri